20/3-56-444

Approved For Release 2001/07/12 : CIA-RDP78-04718A002200100033-2

CONFIDENTIAL

Personnel 17

COMMONIA

7 February 1956

25X1A9a

MEMORANDUM FOR: Deputy Director (Plans)

ATTINTION

BYKS ONLY

: Chief, & Division

SUB-DECT

1-4-79 35

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fective on or about 13 February 1956 and will remain in this status until about 1 - 15 May 1956. (It is my understanding that has approximately h5 days of actual annual leave and that he is to have some medical attention during this period which will utilise approximately 15 to 20 days of his sick leave. This arrangement should, therefore, insure that he is carried in a leave status through the agreed period.)

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constraints that his career with the constraints of the action and that if prior to or at the constraint of this period he elects to return to the agency and pursue his career here I will insure that a suitable assignment is arranged for him.

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to the Agency I have requested him to give me as much advance notice as possible in order that I might be in a position to work out an equitable and satisfactory arrangement for his reassignment.

/s/

DD/S:LKW:laq
Distribution:
ce: C/EE Division
D/Pers

SSA-DD/S Chrm., Admin. Car. Bd.

25X1/A9aroved

7/07/12 CIA-RDP78-04718A002200100033-2

DD/S chrono (ref sht)

L. K. WRITE Deputy Director (Support)

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